

Appendix 1

Report Ref	Report Subject	Report Conclusion	Risk Category
R41	Social Media (Schools)	A verbal report will be provided at the meeting.	3
R42	Fleet Services	Good controls were found to be in place with recommendations made in relation to driver induction and some minor admin issues.	2
R43	Godre'rgraig Primary School	Generally good controls were found to be in place, recommendations were made in respect of completion of DBS portability forms, payroll checks and purchasing card limit.	2
R44	Social Media (Corporate)	Good controls were found to be in place and recommendations were made in respect of inactive accounts, enhancing the existing policy and sharing best practice	2
R45	SI Wrap Around Provision – Alderman Davies CIW Primary	A verbal update will be provided at the meeting.	N/A
R46	Groes Primary School	Good controls are in place and recommendations made in relation to DBS portability forms, payment to invoices and updating Vision (HR System) will further enhance the good controls.	2
R47	Ysgol Hendrefelin	Good controls were found to be in place and recommendations made in relation to driver declaration forms and minibus administration will further hence the controls in place.	2

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R48	YGG Y Wern	Good controls were found to be in place and recommendations made in respect of DBS portability forms and official orders will enhance the controls in place.	2
R49	Hillside Secure Centre	Good controls were found to be in place in all areas tested and no recommendations were made.	1
R50	YGG Cwmnedd	Good controls were found to be in place and recommendations made in respect of retention and storage of recruitment documentation and completion of driver declaration forms will enhance the already good controls in place.	2
R51	Write Offs	The systems in place in relation to the write off of uncollectable debt were found to be good with only minor recommendations made.	2
R52	DBS Checks (Corporate)	A verbal update will be given at the meeting.	3
R53	SI YGG Gwaun Cae Gurwen	A verbal update will be given at the meeting	N/A
R54	YGG Tyle'r Ynn	Good controls were found to be in place and the recommendations made in respect of official orders and payment of invoices will further enhance the controls in place.	2
R55	YGG Rhosafan	Good controls were found to be in place and recommendations made in respect of driver declaration forms and pupil internet usage forms will enhance these controls.	2

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Report Ref	Report Subject	Report Conclusion	Risk Category
R56	Ynysfach Primary	Good controls were found to be in place and recommendations in respect of DBS portability forms and school dinner money debt will enhance these controls.	2
R57	Eastern Primary	Good controls were found to be in place and recommendations in respect of school ICT agreement forms for pupils and staff and the unofficial fund will enhance these controls.	2
R58	Crymlyn Primary School	Good controls were found to be in place and recommendations made in respect of reclaiming VAT and safety checks of PE equipment will enhance these controls.	2
R59	Brynhyfryd Primary School	Good controls were found to be in place and the recommendations made in relation to safe recruitment, income reconciliation and dinner money arrears will enhance these controls.	2

Key:

Category 1 – Service risk assessed as low.

Category 2 – Service risk will be assessed as low when the recommendations are implemented.

Category 3 – There are significant risks that Audit Committee needs to be aware of.

Category 4 – Immediate action is required to reduce the level of risk